EQUITY AND EXCELLENCE FOR ALL STUDENTS

NOTICE OF MEETING OF BOARD OF DIRECTORS

Thursday, May 24, 2012 • 6:00 pm • Room: 7th Grade Room

OLD TOWN ACADEMY OFFICE – CONTACT INFO

Tom Donahue, Executive Director

Caren Kamanski, Office Manager

PHONE/FAX: **619-574-6225/619-683-2096**

WEBSITE: **OLDTOWNACADEMY.ORG**

Old Town Academy K-8 Charter Governance Board

- Mr. Chris Celentino, Chair
- Ms. Anna Sick, Secretary
- Mr. Tom DeSanto
- Mr. Hunter Hawkins
- Mrs Mireille DesRosiers-Kutchuk

Instructions for Presentations to the Board by Members of the Community

Old Town Academy K-8 Charter School ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all community members: www.oldtownacademy.org
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications."
3. "Oral communications" is set aside for members of the community to raise issues that are not specifically on the agenda. However, due to public meeting laws (Brown Act), the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen requested agenda item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to (3) minutes when the Board discusses that item.
5. Community members may request ("Community Member Agenda Request Form") that a topic related to school business be placed on a future agenda. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.

I. Preliminary

A) Call to order. Meeting was called to order by the Board Chair at _____.

B) Roll Call

Board Members: Name, Role	**Present**	**Absent**
Mr. Chris Celentino, Chair		
Ms. Anna Sick, Secretary		
Mr. Tom DeSanto		
Mr. Hunter Hawkins		
Mrs Mireille DesRosiers-Kutchuk * * *		

School Staff:		
Thomas Donahue, Executive Director		
Caren Kamanski, Office Administrator		

C) Welcome and Introduction of Members by Board Chair. Overview of Responsibility of Governing Board, Meeting Procedures, Brown Act

II. Consent Agenda – 5 minutes

A) Approval of Minutes i. Minutes from prior Board meetings.

III. Communications – 15 minutes

A) Oral Communications: Non-Agenda Items - Individuals who have submitted a Request to Speak Form will be allowed a three (3) minute presentation regarding non-agenda items. The oral communications segment of the meeting will not exceed 15 minutes. According to the California Public Meeting Laws (Brown Act), the Board will not respond or take action regarding public presentations. However, the Board may give direction to staff members following a presentation.

B) Board/Staff Discussion: Board and Staff discuss items of mutual interest

IV. Information Items

A) Exec Director's Report: School Facilities (Computer Upgrades); Academic Programs; Summer Camp Program; Lottery & Admissions: 15 min. B) Treasurer's Report: Budget Overview: 15 min. C) Board Committee Reports: OTA Foundation Fundraising (Wine & Dine) D) Presentation on Staff Leadership Training: Molly Lewis, 4th Grade Teacher E) Special Committee Report (Closed Session)

V. Action Items

Approve Kindergarten Admission policy for 2013-2014 school year.