EQUITY AND EXCELLENCE FOR ALL STUDENTS

NOTICE OF MEETING OF BOARD OF DIRECTORS

Thursday, August 15 , 2013 • 7:00 pm • Room: 7th Grade Room

Old Town Academy K-8 Charter Governance Board

- Mr. Chris Celentino, Chair
- Ms. Anna Sick, Secretary
- Mr. Tom DeSanto
- Mr. Hunter Hawkins
- Mrs Mireille DesRosiers-Kutchuk

OLD TOWN ACADEMY OFFICE – CONTACT INFO

Tom Donahue, Executive Director

Caren Kamanski, Office Manager

School Phone/FAX: 619-574-6225/619-683-2096 • **School Website**: OLDTOWNACADEMY.ORG

Instructions for Presentations to the Board by Members of the Community

Old Town Academy K-8 Charter School ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all community members: www.oldtownacademy.org
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications."
3. "Oral communications" is set aside for members of the community to raise issues that are not specifically on the agenda. However, due to public meeting laws (Brown Act), the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen requested agenda item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to (3) minutes when the Board discusses that item.
5. Community members may request ("Community Member Agenda Request Form") that a topic related to school business be placed on a future agenda. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.

I. Preliminary

A) Call to order. Meeting was called to order by the Board Chair at _____.

B) Roll Call

Board Members: Name, Role	**Present**	**Absent**
Mr. Chris Celentino, Chair		
Ms. Anna Sick, Secretary		
Mr. Tom DeSanto		
Mr. Hunter Hawkins		
Mrs Mireille DesRosiers-Kutchuk * * *		

School Staff:		
Thomas Donahue, Executive Director		
Caren Kamanski, Office Administrator		

C) Welcome and Introduction of Members by Board Chair. Overview of Responsibility of Governing Board, Meeting Procedures, Brown Act

II. Consent Agenda – 5 minutes

A) Approval of Minutes

i. Minutes from prior Board meetings.

III. Communications – 15 minutes

A) Oral Communications: Non-Agenda Items - Individuals who have submitted a Request to Speak Form will be allowed a three (3) minute presentation regarding non-agenda items. The oral communications segment of the meeting will not exceed 15 minutes. According to the California Public Meeting Laws (Brown Act), the Board will not respond or take action regarding public presentations. However, the Board may give direction to staff members following a presentation.

B) Board/Staff Discussion: Board and Staff discuss items of mutual interest

IV. Information Items

A) Exec Director's Report. 30 min

- 2012-2013 STAR Test Results Released for OTA.
  - Math scores increased average of 11%;
  - English/Language Arts Scores increased an average of 4%;
  - 5th Science Scores increased 21%[1]
- Follow-up on 2013-2014 District Audit:
  - SD County has approved OTA Board's conflict of interest code
  - Resolution on Student Fees Policy has been Passed by OTA Board (attached)
  - EPA (Equal Protection Amendment) Resolution passed by OTA Board (required to receive reimbursement for 21% deferred income)
  - Resolution authorizing 1-day Independent Study Contracts has been passed by OTA Board
  - Board needs to complete Executive Director Contract/Performance Review
- Special Education: New Hires for Special Education
- Academic Programs & Classroom/Lab News: (1) New Staff Hires: Athletic Director & Character Coach; Upper Elementary Teaching Intern; 4th-5th Science Lab Intern. (2) New iPad management system (Meraki);
- Character Education Program. New for 2013-2014: (1) 7 Character Strengths Report Card; (2) Sports as Character Ed (2) OLDTOWNACADEMY.ORG/CHARACTER. (3) OLDTOWNACADEMY.ORG/CYBERSAFETY
- Prop Z (Facilities Bond) Report: August 29 Funds Released for Charter Schools to purchase Furniture and iPads
- Campus Purchase Project Update
- Neighborhood Advisory Committee: VA Center Construction schedule.

B) Treasurer's Report: Budget Overview: 2013-2014 Budget Outlook. 10 min.

C) Office Manager Report: Enrollment Update; New Power School Information System (replacing Zangle): 10 min.

[1] Note: only 5th and 8th take the Science test. 8th grade had insufficient data in 2011-2012

V. Action Items

1. Approval of 2013-2014 Academic Calendar updates.
2. Approval of 2013-2014 Budget updates.
3. Create Executive Director Evaluation/Contract Committee.
4. Resolution Thanking Erica Gluck for two years of stellar service as an OTA Teaching Intern.
5. Resolutions Thanking, Scott Family for $2000 donation; Barona Educational Fund (and Sponsor Senator Marty Block) for $5000 donation.